

Baxter Academy for Technology and Science

Board of Directors Meeting

4:00 to 5:30 p.m., Monday, August 5, 2019

185 Lancaster Street, Portland, Maine

Present: Chair Patti Oldmixon, Vice Chair Christian Sparling, Treasurer Peter Montano, Secretary Ruth Dean, Peter Morrison, Thorn Dickinson

Agenda item

I. Board

Patti Oldmixon called the meeting.

A. Board term ratification

Christian Sparling announced that the Baxter board operates in terms of three-year cycles. Allison Crean-Davis has resigned.

Christian Sparling motioned to renew Patti Oldmixon's term.

Thorn Dickinson seconded.

All voted in favor.

Christian Sparling motioned to renew Thorn's three-year term.

Ruth Dean seconded. All voted in favor.

B. Officer election

Christian Sparling motioned to elect Patti board president. Christian as vice chair. Ruth secretary. Peter Montano treasurer.

C. Minutes

Christian Sparling motioned to approve June 25th minutes. Ruth seconded. All were in favor. Thorn abstained.

Christian Sparling motioned to approve July 2nd minutes. Ruth seconded. All were in favor. Thorn abstained.

D. Board Chair presentation

Board Chair Patti Oldmixon presented slide deck, 'Board Update to the Baxter Community,' which covered the role of a charter school board, as well as expectations and goals going forward as Baxter's board works with the community in a professional way to seek what's best for the students and the school.

II. Finance

A. Financial statements

Treasurer Peter Montano updated the board about the wrap up of the fiscal year on June 30. The school ended with a strong financial picture as the board and administration continued to work hard to increase stability. Cash on hand was sufficient to cover 56 days of expenses, which is a good position for non-profits. Current ratio is 1:1.45. The school has not used its line of credit this year.

III. Instructional Program

A. Hiring

Executive Director Kelli Pryor briefed the board on progress of the search for a new Head of School. The Hiring Committee is made up of two parents, two teachers, the board chair, and a student. Thirteen candidates have been winnowed down to two who will go through the final round, which will include hiring roundtables with all teachers who want to attend, a panel of ten randomly selected parents, and all the students who applied. The Executive Director expects a decision will be made next week.

After decision, Head of School will participate in hiring Dean of Students.

B. Student matter

The Executive Director made the board aware that a student who had to leave the school for personal reasons was being readmitted after a year away. The Charter Commission's executive director had been consulted and agreed it was best to support students when a spot remained available.

V. Public Comment

Patti Oldmixon opened the floor to comments and parents and teachers participated in a discussion with the board that included student scheduling, faculty changes, and transcripts.

VI. Board

Ruth Dean moved to go into executive session to discuss a personnel matter pursuant to *Section 405(6)(A) of Title 1 of the Maine Revised Statutes*. Thorn Dickinson seconded. All were in favor.

A. Executive session*

The board took no action after exiting executive session.

Thorn Dickinson made a motion to go into executive session to discuss collective bargaining pursuant to *Section 405(6)(D) of Title 1 of the Maine Revised Statutes*.

Peter Morrison seconded. All were in favor.

B. Executive session**

After the board emerged from the second executive session, it adjourned the meeting.

Next regular meeting: 5:30 p.m., Tuesday, September 10, 2019

185 Lancaster Street, Portland, Maine

** Executive session to discuss personnel matter pursuant to Section 405(6)(A) of Title 1 of the Maine Revised Statutes.*

*** Executive session to discuss collective bargaining pursuant to Section 405(6)(D) of Title 1 of the Maine Revised Statutes.*