

To: Baxter Academy Board of Directors/Public Record

From: Baxter Academy Executive Director, Anna Marie Klein-Christie

Date:4/25/2023 Executive Director's Report

AREA TO WATCH (AW)	ON Track (OT)	STARTING Initiative (SI)	Board Action (BA)
<p><b>1. Compliance:</b></p> <ul style="list-style-type: none"><li>● All reports submitted month of March</li><li>● Reports due April 30</li><li>● Panoramic Survey in Progress</li><li>● On-going work with Howie Berger regarding compliance and post high school activities.</li><li>● Working with Members of MPA, Charter Commission, MSMA for the creation of a sustainable infrastructure.</li></ul> <p><b>** Note that these services are being provided pro-bono and are not included in the contractor fees.</b></p>			
<p><b>2. Recruitment Strategies:</b></p> <ul style="list-style-type: none"><li>● Continuing with Tours</li><li>● The Enchanting Charter Schools Series, Volume 853: Remembering the Maine Idea at Baxter Academy of Technology and Science</li><li>● OutreachNew outreach into Maine Immigrant Rights Council and other community organizations to diversify population.</li><li>● to increase enrollment</li><li>● to diversify waiting list</li></ul>			
<p><b>3. Academic &amp; Admin Function/Curriculum:</b></p> <ul style="list-style-type: none"><li>● Course of Study completed and published.</li><li>● Math Team Came in Third Place at the Maine Math Competition in division (now competing in x)</li><li>● Science Students - First Place in Biological Science, Third Place in Environmental Science, Full scholarship to University of Maine Orono, many other scholarships</li><li>● MPA Awarded to Adrian Dowd-Pettingill '23</li><li>● 100% of our full-time Teachers have signed an Intent to Return. (Last year only x% returned)</li></ul>			
<p><b>4. Community Outreach:</b></p> <ul style="list-style-type: none"><li>● Student-Organized Peace Summit was the first full community event in years. The same students will be taking the lessons learned and organizing the year-end field day.</li><li>● Dr. Aileen Huang-Saad, from the Roux Institute is eager to be the commencement speaker for Baxter Academy on June 3rd.</li><li>● Students making visits to local schools.</li></ul>			
<p><b>5. Fundraising:</b></p> <ul style="list-style-type: none"><li>● We will be meeting our revenue goal.</li><li>● SAT prep class. A success.</li><li>● Summer Camp. Drone Camp</li><li>● Teacher Academy. (July - this year is the pilot.)</li></ul>			
<p><b>6. Finance: (see financial reporting)</b></p> <ul style="list-style-type: none"><li>● Currently working on next year's budget.</li><li>● Recognize that next year's budget is going to be very tight due to the low enrollment, so we are being creative about how we organize job descriptions and off-site educational collaborations.</li></ul>			
<p><b>7. Building/Staff Infrastructure:</b></p> <ul style="list-style-type: none"><li>● With the short-term leave of our Director of Operations, ED is directly managing the cleaning company and day-to-day support of tasks are being absorbed by other admin/operations staff.</li><li>● Part of these responsibilities will be absorbed by admin support who will also be addressing the on-site financial needs, hr needs, and compliance.</li></ul>			

